

## A checklist for HTA reports

This summary form is intended as an aid in recording of the extent to which a health technology assessment (HTA) report meets the 15 questions given in the checklist. To be completed and sent to the INAHTA Secretariat by email ([secretariat@inahta.org](mailto:secretariat@inahta.org)).

It is NOT intended as a scorecard to rate the standard of HTA reports – reports may be valid and useful without meeting all the criteria that have been listed.

An introduction, background, objective, context of material in the HTA checklist, etc is available at [www.inahta.org/HTA/Checklist](http://www.inahta.org/HTA/Checklist).

Reference of report	<b>X Collar versus Conventional Cervical Collar</b>
Organization (acronym)	MaHTAS
Name of person completing the checklist	Khor Sok Fang
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Item	Yes	Partly	No
<b>Preliminary</b>			
1. Appropriate contact details for further information?	√		
2. Authors identified?	√		
3. Statement regarding conflict of interest?	√		
4. Statement on whether report externally reviewed?	√		
5. Short summary in non-technical language?	√		
<b>Why?</b>			
6. Reference to the policy question that is addressed?	√		
7. Reference to the research question that is addressed?	√		
8. Scope of the assessment specified?	√		
9. Description of the assessed health technology?	√		
<b>How?</b>			
10. Details on sources of information and literature search strategies provided?			
Search strategy Y	Databases Y	Year range Y	Language restriction N
			Primary data N
			Other kind of information resources √
Complete reference list of included studies Y	List of excluded studies N	Inclusion criteria Y	Exclusion criteria Y
11. Information on basis for the assessment and interpretation of selected data and information?			
Method of data extraction described? N	Critical appraisal method (for quality assessment of the literature) described? Y	Method of data synthesis described? N	Results of the assessment clearly presented, eg, in the form of evidence tables? Y
<b>Context?</b>			
12. Information on context ( <i>may or may not apply to each HTA</i> ).			
(Medico-) legal implications considered? N	Economic analysis provided? Y	Ethical implications considered? N	Social implications considered? N
			Other perspectives (stakeholders, patients, consumers) considered? N
<b>What then?</b>			
13. Findings of the assessment discussed?	√		
14. Conclusions from assessment clearly stated?	√		
15. Suggestions for further action?	√		